

Introduced By: A&SF Budget Committee
Sponsored By: A&SF Chair Miller
A&SF Vice Chair DeSanti
Student Body President Kilbride
Comptroller Enger
President-Elect McCann
Senator Gonzales-Portillo
Senator Shields
Senator Gilson
Senator Hardman
Student at Large Brown
Student at Large Tapoler
Senator Centenaro (Alternate)
Contact: E. Joshua Miller, Chair
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A&SF Committee Recommendation: Passed Favorably, 10-0-0
Vote of Senate Special Session:

**University of Central Florida
Forty-Third Student Body Senate
Bill 43-xx**

[The 2011-2012 Activity & Service Fee Budget Bill]

- .01 **WHEREAS**, The Proviso Language for the 2011-2012 Activity and Service Fee (A&SF) Budget identifies the priorities
.02 and decisions of the 2011-2012 A&SF Budget Committee;
.03 **WHEREAS**, Student Government Association exists to provide for the effective expenditure of student fees, in the best
.04 interests of the UCF Student Body;
.05 **WHEREAS**, The A&SF Budget Committee established several guidelines, in accordance with Title VIII: The Finance
.06 Code, in order to provide each SGA affiliated Department, Agency and Registered Student Organization (RSO) with a fair
.07 and impartial budget process;
.08 **WHEREAS**, The deadline set by the A&SF Budget Committee to submit 2011-2012 budget requests was December 6,
.09 2010;
.10 **WHEREAS**, The deadline set by the A&SF Budget Committee for student organizations to be registered with the Office
.11 of Student Involvement (OSI) was January 21, 2011, and all organizations not registered by this date were subsequently
.12 zero-funded unless the A&SF Budget Committee overturned their status with a 2/3 vote;
.13 **WHEREAS**, The projected enrollment of UCF students during the 2011-2012 fiscal year is over 56,000 and the projected
.14 A&SF revenues from these students is expected to total \$17 million; and
.15 **WHEREAS**, The A&SF Budget Committee has completed its recommendation for the 2011-2012 A&SF Budget;
.16
.17 **THEREFORE, BE IT ENACTED**, by the Forty-Third Student Senate of the University of Central Florida that the
.18 attached budget be allocated according to the following Proviso Language for the 2011-2012 fiscal year:
.19
.20 (a.) A&SF Operating Capital Outlay (OCO) purchases by SGA or SGA Affiliated Agencies, and OCO purchases by SGA
.21 Affiliated Departments that exceed \$2,500, will require the written approval of the Student Body President unless prior
.22 provisions were set by the A&SF Budget Bill. Registered Student Organizations (RSOs) shall not spend any allocated
.23 funds on property classified as OCO. The Activity and Service Fee Business Office shall notify the SGA Comptroller
.24 of all Student Government Association OCO equipment that has been relinquished and the condition of the OCO
.25 equipment.
.26 (b.) Within fourteen (14) business days of the beginning of the fiscal year, the SGA Comptroller or the Student Body
.27 President, if there is a vacancy in the office of the Comptroller, must submit a memorandum to the Director of the
.28 Activity & Service Fee Business Office specifying the authorizing signature combinations for purchase and travel
.29 requests. This memorandum shall include combinations for Student Government Association Executive, Legislative,
.30 Judicial, Election Commission and A&SF Budget Committee. In order to be considered valid, this memorandum must
.31 be signed by the following positions as long as the positions are not vacant at the time of signature: Student Body
.32 President, Student Body Vice President, SGA Comptroller, Speaker of the Senate, Senate President Pro Tempore and
.33 Chief Justice.

- .34 (c.) Department/Agency Line Item 133 – President-Elect Transition Fund – shall only be expended by the 2011-2012
.35 Student Body President-Elect, upon final election results being confirmed by the Election Commission. The
.36 authorizing signatures for expenditure requests shall be the Student Body President-Elect and the SGA Comptroller or
.37 the Student Body President, if there is a vacancy in the office of the Comptroller.
- .38 (d.) Registered Student Organizations may only use allocated funds for goods and services submitted in the Student
.39 Organization’s budget request, unless otherwise approved by the Student Body President and the SGA Comptroller.
.40 The SGA Comptroller must report all budget reallocations over ten (10) percent for Student Organizations to the
.41 Student Senate within the next two (2) regularly scheduled senate meetings following the approval.
- .42 (e.) Registered Student Organizations shall not receive nor be eligible to receive A&SF funding to provide for cash or cash
.43 equivalent awards, prizes, and/or gifts.
- .44 (f.) No Registered Student Organization can use A&SF Funds to purchase ink cartridges, copier toner and/or copy paper.
- .45 (g.) Registered Student Organizations must have all authorized officers, as designated with the Office of Student
.46 Involvement, successfully complete Activity & Service Fee Business Office Financial Training before the expenditure
.47 of any allocated A&SF funds.
- .48 (h.) No Registered Student Organization shall receive additional funding for a line item that has been funded in the 2011-
.49 2012 Activity and Service Fee Budget.
- .50 (i.) SGA Departments and/or Agencies shall not create nor authorize additional University Support Personnel System
.51 (USPS) and Administrative and Professional (A&P) positions funded through the A&SF Budget without the written
.52 approval of both the Student Body President and Speaker of the Senate.
- .53 (j.) Whenever University Support Personnel System (USPS) and Administrative and Professional (A&P) positions become
.54 vacant, SGA Affiliated Departments and Agencies must consult with the Student Body President and the Speaker of
.55 the Senate in order to review the need for the positions.
- .56 (k.) UCF Faculty, UCF Staff, and current UCF Students shall not be eligible to receive speaker honorariums without the
.57 written approval of both the Student Body President and Speaker of the Senate.
- .58 (l.) All A&SF funds (except Scholarship, Ticket Sales, and A&SF Repair and Replacement) that are not encumbered by
.59 the Activity & Service Fee Business Office by June 30, 2012, shall be reverted for future fiscal year allocations.
- .60 (m.) Requests to expend money from the A&SF Repair and Replacement Account (Department/Agency Line Item 8) must
.61 be submitted to the A&SF Business Office and may not be expended without the written approval of both the Student
.62 Body President and Speaker of the Senate, unless prior provisions were set by the A&SF Budget Bill.
- .63 (n.) The 2011-2012 A&SF Budget Bill does not establish precedent for future funding levels of annual budgets.

**University of Central Florida
Forty-Third Student Body Senate
Bill 43-xx**

[The 2011-2012 Activity & Service Fee Budget Bill]

AUTHORIZING SIGNATURES

Michael Kilbride
Student Body President

Dr. Maribeth Ehasz
Vice President, SDES

Date

Date

Dr. John C. Hitt
President, University of Central Florida

Date