

[REAL THREAD]

SGA [REDACTED] Re: Request for Pricing - SGA Game Day T-Shirts

From: Dru Dalton <dru@realthread.com>
To: [REDACTED]@mail.ucf.edu>
Date: 8/19/2010 6:48 PM
Subject: Re: Request for Pricing - SGA Game Day T-Shirts

Add. Quote

Hey [REDACTED]

Here it is, \$2.30/shirt on 8,800 white Gildan 50/50s with a two color front, two color back.

Let me know if there is anything else I can help you out with on this Mike!

Dru


PS, you get your new Inc yet? That think is huge, it's going to take me two months to get through it :)

Dru Dalton
chief threader

dru@realthread.com // www.realthread.com

Tweet with us on [Twitter >>](#)

Become a fan on [Facebook >>](#)

 real-thread-logo-small.jpg

Please consider the environment before printing this email.

On Thu, Aug 19, 2010 at 2:57 PM [REDACTED]@mail.ucf.edu> wrote:

That is fine. Thank [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
Student Government Association
University of Central Florida
Office: 407-823-[REDACTED]
Fax: 407-823-5593

SGA [REDACTED] Shirt Bid

[IMAGE DEPOT]

From: "Shawn Salyers" <shawn@imagedepotorlando.com>
To: [REDACTED]@mail.ucf.edu
Date: 8/31/2010 6:00 AM
Subject: Shirt Bid

Add'l Quote

Hello [REDACTED]

The price for 8,800 shirts 50/50 with 2-color front and 2-color back with waterbased ink would be \$2.25 per shirt. Thank you for the opportunity to bid on this job.

Sincerely,

Shawn Salyers
Image Depot
615-A Herndon Avenue
Orlando, FL 32803
Phone: 407-228-1162
Fax: 407-228-1165
www.imagedepotorlando.com



**Cubco Screenprinting & Embroidery
605 Commercial Drive
Holly Hill, FL 32117**

**386-254-2706
Fax: 386-238-4046**

QUOTE

**University of Central Florida
ATTN: Michael A. Kilbride
Student Body President**

8,800 Gildan G800 5.6 Oz. Ultra Blend 50/50 T-Shirts

Color: White

Print: Two Color Front Design and Two Color Back Design

Ink Type: Water Based

Price includes delivery to location requested.

**PRICE: \$1.89 per shirt – Small thru Xlarge
Each “X” add \$1.00 per shirt**

From: "ChariTEES!" <jeff@charitees.org>
To: SGA [REDACTED]
Date: Wednesday, October 13, 2010 4:20 PM
Subject: Re: T-shirt Pricing- UCF SGA

Hi [REDACTED]

Thanks for reaching out..

Your price printed our basic heavyweight 5.4 oz short sleeve in white will be \$3.99 that includes printing 2 color one side and UPS!

Please add \$30. per film and screen PER color...

Art must be sent in the correct format being a.i format with fonts converted to curves.

If we must redo the art we do same at \$60. per hour so once I see the art we can calculate art fees but do try for the correct format.

I hope the above is OK and we get the order!

Thanks
Jeff Firestone
ChariTEES
PLEASE see what we are doing at www.facebook.com/charitees

----- Original Message -----

From: "SGA [REDACTED]" <[sga\[REDACTED\]@mail.ucf.edu](mailto:sga[REDACTED]@mail.ucf.edu)>
To: <jeff@charitees.org>
Sent: Wednesday, October 13, 2010 4:07 PM
Subject: T-shirt Pricing- UCF SGA

Hi Jeff,

I'm the [REDACTED] for UCF Student Government Association and I'm trying to get quotes on t-shirts. I have an event coming up and we don't have a big budget so I'm trying to find the most inexpensive price for shirts. I was wondering if you could tell me how much a regular white shirt, printed on one-side with two-colors would be. I'm thinking of ordering about 250-500 depending on the costs. If you could let me know the pricing for that asap I would really appreciate it. If you have any other questions please let me know.

Thank you!

[REDACTED]
[REDACTED]
Student Government Association
University of Central Florida
Office: 407-823-[REDACTED]
Fax: 407-823-[REDACTED]
sga.ucf.edu

Kilbride & Lochrane
"The Difference Is You"

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

[REDACTED]
[REDACTED]
Student Government Association
University of Central Florida
Office: 407-823-[REDACTED]
Fax: 407-823-[REDACTED]
sga.ucf.edu

Kilbride & Lochrane
"The Difference Is You"

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From: josh abolafia
To: SGA [REDACTED]
Date: Wednesday, October 13, 2010 5:13 PM
Subject: Re: T-Shirt pricing- UCF SGA

Hey, I appreciate the email and I would love to help your organization out! I can have the shirts ready with in 1 week from the time you place the order. In order to save some money, the cheapest shirts to print on are going to be White Gildan cotton T's:

250 @ \$3.25 per unit

500 @ \$3.00 per unit

That price is for white shirts, one side, two colors, and if you provide the artwork. We have graphic artists in house that can create any image from scratch, and prices range from \$50 for basic basic art, up to \$150 or \$200 for custom logo designs.

Our office is located in Coral Springs (South Florida) so we will also need to charge a shipping fee, or depending when you need the shirts by I can deliver them in person over the weekend (for free). Let me know how I can help. Also just out of curiosity...How did you get my contact info? I haven't gotten much UCF orders since I graduated in May, hows is SGA?

Josh Abolafia
joshabolafia@yahoo.com

DPR Incorporated
www.dpr-ink.com

Graphics not done until
10/20, shirt delivery was need
by 10/22 so this vendor was
not an option due to one week
turn around and location of
vendor.

From: SGA [REDACTED] <sga_[REDACTED]@mail.ucf.edu>
To: Joshabolafia@yahoo.com
Sent: Wed, October 13, 2010 4:01:06 PM
Subject: T-Shirt pricing- UCF SGA

Hi Josh,

Thanks,
Shawn

-----Original Message-----

From: SGA [REDACTED] [mailto:sga\[REDACTED\]@hall.ucf.edu](mailto:sga[REDACTED]@hall.ucf.edu)
Sent: Tuesday, October 19, 2010 1:52 PM
To: shawn@imagedepotorlando.com
Subject: Re: Quote Request

Hi Shawn,

I wanted to see if I could order the t-shirts from you today, I know you said the order needed to be in today in order to have them on time. I just got the graphic finalized and have it attached here. As per our conversation, you said we could do the basic white t-shirt, one-sided with two-colors and do about 300 of them for \$3.50 each. So the graphic I have is just black and gold, and for one-side, on the white t-shirt. Is there anyway you can send me a quote or invoice for that price so that I way I can submit it to the accountant, since we spoke about it on the telephone I don't have a record of the pricing in print. Thank you so much for your help! Let me know if you need anything else.

Best,

NO Shipping Fee.

[REDACTED]
[REDACTED]
Student Government Association
University of Central Florida
Office: 407-823-[REDACTED]
Fax: 407-823-[REDACTED]
sga.ucf.edu

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>>> <shawn@imagedepotorlando.com> 10/13/10 12:22 PM >>>

We could do one sided we could also do white. If you like perhaps we can talk this afternoon about options

Sent via BlackBerry from T-Mobile

-----Original Message-----

From: "SGA [REDACTED] sga [REDACTED]@mail.ucf.edu"

Date: Wed, 13 Oct 2010 12:17:08

To: Shawn Salyers <shawn@imagedepotorlando.com>

Subject: RE: Quote Request

Hi Shawn,

Thank you so much for your response. The sunglasses sound great and I am going to speak to my boss and get back with you about ordering them. As for the t-shirts, what is the cheapest way we can get a shirt done? If we just got it one-sided would that make it cheaper? Our budget is not very big for this, so we need to just get the most minimal shirt design and cost that we can do. I'm not sure what the pricing levels are for the shirts, but if you could let me know what I can get for the lowest price that would be great. I'm going to work on the budget with my boss once I get the quote from you, and we will place an order asap. I don't need it exactly on Oct 21st, so if I ordered them tomorrow that is fine as well.

Thank you!!

[REDACTED]
[REDACTED]
Student Government Association
University of Central Florida
Office: 407-823-[REDACTED]
Fax: 407-823-[REDACTED]
sga.ucf.edu

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>>> "Shawn Salyers" <shawn@imagedepotorlando.com> 10/12/10 5:53 PM >>>
[REDACTED]

In regards to the sunglasses, they would be \$1.24 each if you print on both sides with an \$80 set-up. If you only print on one side the price would be \$.99 each with a \$40 set-up. We would have to order these tomorrow in order

to get them done by October 21 without any rush charges.

For the t-shirts we did for SGA Days, they were a fashion t-shirt with discharge printing. These shirts cost more than the regular shirt. The price for 500 with one color front and one color back would be \$5.90 each. If you were to go with a regular t-shirt with 1-color front and 1-color back, the price would be \$5.00 each. There are no art or set-up charges for the t-shirts.

Please let me know if you have any questions.

Thanks,
Shawn

-----Original Message-----

From: SGA [REDACTED] [mailto:[sga.\[REDACTED\]@mail.ucf.edu](mailto:sga.[REDACTED]@mail.ucf.edu)]

Sent: Tuesday, October 12, 2010 5:05 PM

To: shawn@imagedepotorlando.com

Subject: Quote Request

Hi Shawn,

My name is [REDACTED] and I am the [REDACTED] for UCF Student Government. We are working on a Distracted Driving Campaign, and I am interested in ordering sunglasses and t-shirts for our event. I was wondering if sunglasses are something you offer. We were thinking of doing basic plastic sunglasses that look like the Rayban imitation with possibly gold sides, and on the side if we could put our Distracted Driving logo on one side, and the SGA logo on the other side. Is there anyway you would be able to give me a quote for possibly around 500 pairs of glasses? I also need to order around 500 t-shirts but I don't have the design done yet. It will just be like the normal t-shirts we order, similar to the ones we just ordered for SGA Days with a graphic on the front and back. We need these items by Thursday, October 21 so I'm just trying to get quotes for them now. If you have any questions, please feel free to call or email me, I will be in the office all day tomorrow. Thank you so much for your help.

Sincerely,

[REDACTED]
[REDACTED]
Student Government Association
University of Central Florida
Office: 407-823-[REDACTED]

Fax: 407-823 [REDACTED]

sga.ucf.edu

Kilbride & Lochrane

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From: "Shawn Salyers" <shawn@imagedepotorlando.com>
To: 'SGA' [REDACTED], SGA [REDACTED]
Date: Wednesday, October 20, 2010 2:16 PM
Subject: RE: Quote Request

[REDACTED]

Here is the proof for the shirts. Do you need these on Friday with the sunglasses?

Shawn

-----Original Message-----

From: SGA [REDACTED] [mailto:sga [REDACTED]@mail.ucf.edu]
Sent: Tuesday, October 19, 2010 1:58 PM
To: Shawn Salyers
Subject: RE: Quote Request

Great, thank you! Here are the sizes we need:

S: 70
M: 90
L: 90
XL: 50

Thank you!

[REDACTED]
[REDACTED]
Student Government Association
University of Central Florida
Office: 407-823-[REDACTED]
Fax: 407-823-[REDACTED]
sga.ucf.edu

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>>> "Shawn Salyers" <shawn@imagedepotorlando.com> 10/19/10 1:53 PM >>>
Will do, can you send me the sizes you want so I can get the shirts ordered?

I'm the Marketing Specialist for UCF Student Government Association and I'm trying to get quotes on t-shirts. I have an event coming up and we don't have a big budget so I'm trying to find the most inexpensive price for shirts. I was wondering if you could tell me how much a regular white shirt, printed on one-side with two-colors would be. I'm thinking of ordering about 250-500 depending on the costs. If you could let me know the pricing for that asap I would really appreciate it. If you have any other questions please let me know.

Thank you!

[REDACTED]
[REDACTED]
Student Government Association
University of Central Florida
Office: 407-823-[REDACTED]
Fax: 407-823-[REDACTED]
sga.ucf.edu

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University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2009 - 2010

Organization Name SGA Exec Branch		Budget Line or Allocation # 71300013 - 129	Today's Date 4/12/10
Initiator (print) [Redacted]	Phone	Advisor (print) Kerry Welch	Date of Event
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature <i>[Signature]</i>	Event Name / Location
Recommended Vendor Image Depot		Contact Shawn Slayers	(A&SF Business Office Use Only) ENTERED APR 16 2010
Address 6561 NW 18 CT			
City/State/Zip Plantation, FL 33313		Phone 407.228.1162	

Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
0001	Cram 4 the Exam Shirts	310	3.15	976.50
	Cram XXL additional charge		4.40	50.00
	Earth Day Shirts	185	2.95	545.75
	Earth Day XXL additional charge	15	4.20	63.00
Grand Total				\$1,591.00

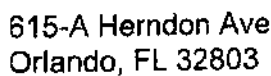
Handwritten notes on form:
 - Purchase Amount: \$1,152.50
 - Date Ordered: 4/12/10
 - Cardholder: [Redacted]
 - Total: \$1,152
 - Additional: \$608.75
 - Grand Total: \$1,760.75

Justification / Use of item(s)
SGA event promotional items, used as prizes, give-a-ways and at tabling. Will promote the awareness of SGA and its contributions.

Benefit to the Student Body
These promo items can be used by students as an effective tool when studying, meanwhile promoting the awareness of beneficial SGA events.

Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that items and/or services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Officers Workshop. By signing below, you are certifying that you understand these rules and will abide by them.

Authorized Signature (1) [Redacted]	Date 4/12/10	Authorized Signature (2) [Redacted]	Date 4/14/10	ASF Business Office Signature <i>Rose Mai</i>	Date 4/16/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition #	



Phone # 407-228-1162
Fax # 407-228-1165

Date	Invoice #
4/21/2010	1305

Bill To
UCF Student Government

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	SS	4/21/2010			
Quantity	Item Code	Description	Price Each	Amount		
310	Shirts	Red adult t-shirts screen printed with Cram 4 Exam on front and apple on back. sizes: 90S, 90M, 75L, 55XL	3.15	976.50		
40	Shirts	Red adult t-shirts screen printed with Cram 4 Exam on front and apple on back. size XXL	4.40	176.00		
		Sales Tax	0.00%	0.00		
<div><div>\$1,152.50</div><div><div>P-Card Purchase Approval</div><div>Cardholders Signature <u>[Signature]</u></div><div>Department # <u>7130-0013</u></div><div>Acct # or PO # (for travel) <u>713110</u></div><div>P-Card Reference # <u>[Signature]</u></div><div>Approver's Signature <u>[Signature]</u></div><div>Date Approved <u>5/1/10</u></div></div></div> <div><div>mai</div><div>SG Exec</div><div>uniform/clothe</div><div>Promo Items</div></div>						
				Total	\$1,152.50	



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
4/21/2010	1306

Bill To
UCF Student Government

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	SS	4/21/2010			

Quantity	Item Code	Description	Price Each	Amount
185	Shirts	White adult t-shirts screen printed with Earth Day logo. sizes: 50S, 60M, 40L, 35XL	2.95	545.75
15	Shirts	White adult t-shirts screen printed with Earth Day logo. size XXL	4.20	63.00
		Sales Tax	0.00%	0.00

\$ 608.75

P-Card Purchase Approval

Cardholder's Signature: *[Signature]*

Department #: 731101

Acct # or PO # (for travel): 731101

P-Card Reference #: 731101

Approver's Signature: *[Signature]*

Date Approved: 5/19/10

Approved This Week

S & Exec

Uniform / Cloth

Promo Items

Total	\$608.75
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University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2009 - 2010

Organization Name SGA Executive Branch: KnightDrive		Budget Line or Allocation # 71300013 - 128A	Today's Date 4/16/10	
Initiator (print) [Redacted]	Phone [Redacted]	Advisor (print) Kerry Welch	Date of Event	
E-Mail Address [Redacted]@mail.ucf.edu	Advisor Signature <i>[Signature]</i>		Event Name / Location	
Recommended Vendor Image Depot Address 625-B Hemdon Ave City/State/Zip Orlando, FL 32803 Phone 407-228-1164			(A&SF Business Office Use Only) ENTERED APR 23 2010	
Contact Shawn Salvers 5/6/10				
Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
1	KnightDrive Shirts- "Dude Where's My Car?!"	300	3.75	1,125.00
Grand Total				\$1,125.00

Justification / Use of Items
To market UCF's first ever designated driver program to the UCF student body
Benefit to the Student Body
Used as an incentive for their curiosity of the program

Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that items and/or services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Officers Workshop. By signing below, you are certifying that you understand these rules and will abide by them.

Authorized Signature (1) [Redacted]	Date 4/16/10	Authorized Signature (2) [Redacted]	Date 4/23/10	ASF Business Office Signature <i>[Signature]</i>	Date 4/23/10
Print Name		Print Name		Requisition #	



615-A Herndon Ave Phone # 407-228-1162
Orlando, FL 32803 Fax # 407-228-1165

Invoice

Date	Invoice #
5/6/2010	1338

Bill To
UCF Knight Drive

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	SS	5/6/2010			
Quantity	Item Code	Description	Price Each	Amount		
300	Shirts	Black adult t-shirts screen printed with Knight Drive logo on full back & Knight Drive on left chest. sizes: 100S, 125M, 50L, 25XL Out-of-state sale, exempt from sales tax	3.75	1,125.00		
			0.00%	0.00		
				Total	\$1,125.00	

\$1,125.00

Cardholder's Signature: *[Signature]*
Department: *[Signature]*
Acct # or PO # (for refund): *7130-0013*
P-Card Reference #: *731100*
Approver's Signature: *[Signature]*
Date Approved: *5/19/10*

More Than You Mai
SG Exec
uniform/clothes
Promo Items



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2009 - 2010

Organization Name SGA Executive		Budget Line or Allocation # 71300013-124	Today's Date 6/11/10
Initiator (print) [Redacted]	Phone [Redacted]	Advisor (print) Kerry Welch/Christa Coffey	Date of Event
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature <i>[Signature]</i>	Event Name / Location
Recommended Vendor Image Depot		Contact Shawn Salyers	(A&SF Business Office Use Only) ENTERED JUN 11 2010
Address			
City/State/Zip		Phone 407-228-1162	

Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
1	SGA Staff T-Shirts A/Style w Discharge Printing	150	5.05	757.50
Grand Total				\$757.50

PCard Purchase
6/15/10
\$757.50

Justification / Use of item(s) T-Shirts for usage by UCF SGA Staff/Students
Benefit to the Student Body T-Shirts will allow for SGA Staff/Students to be easily identified by UCF Students.

Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that items and/or services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Officers Workshop. By signing below, you are certifying that you understand these rules and will abide by them.

Authorized Signature (1) [Redacted]	Date 6/11/10	Authorized Signature (2) [Redacted]	Date 6/11/10	ASF Business Office Signature <i>Rose Mai</i>	Date 6/11/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition #	



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
7/1/2010	1418

Bill To
UCF Student Government

PAID

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt		7/1/2010			

Quantity	Item Code	Description	Price Each	Amount
150	Shirts	SGA Staff T-Shirts AllStyle with Discharge Printing on Front and Back	5.05	757.50
		Sales Tax	0.00%	0.00
<div><div><p>\$757.50</p><p>Cardholder's Signature: <u>[Signature]</u></p><p>Department #: <u>7130</u></p><p>Acct # or Unit # (for travel): <u>731601</u></p><p>P-Card Reference #: <u>[Signature]</u></p><p>Approver's Signature: <u>[Signature]</u></p><p>Date Approved: <u>7/1/10</u></p></div><div><p>SGA Exec</p><p>uniform / clothes</p><p>promo items</p></div></div>				
Total				\$757.50



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2009 - 2010

Organization Name SGA Executive		Budget Line or Allocation # 71300013-124	Today's Date 6/10/10	
Initiator (print) [Redacted]	Phone 3-6135	Advisor (print) Kerry Welch/Christa Coffey	Date of Event	
E-Mail Address [Redacted]@mail.ucf.edu	Advisor Signature [Signature]	Event Name / Location		
Recommended Vendor Image Depot		Contact Shawn Salyers	(A&SF Business Office Use Only) ENTERED JUN 11 2010	
Address				
City/State/Zip		Phone 407-228-1162		
Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
1	SGA Orientation Shirts AStyle Shirts w Discharge Printing	1,300	5.05	6,565.00
Grand Total				\$6,565.00

Justification / Use of item(s)
T-Shirts for distribution to the student body during UCF Orientation events.

Benefit to the Student Body
T-Shirts for students to wear to promote UCF.

Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that items and/or services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Officers Workbook. By signing below, you are certifying that you understand these rules and will abide by them.

Authorized Signature (1) [Redacted]	Date 6/11/10	Authorized Signature (2) [Redacted]	Date 6/11/10	ASF Business Office Signature Rose Mei	Date 6/11/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition # R# 250550	P# 202037

APPROVED

JUN 10 2010

ASF Business Office



Purchase Order

University of Central Florida

Orlando Tech Center
12479 Research Parkway
Orlando FL 32826
United States

Vendor: 0000047983
MIPark Marketing Services Inc
Image Depot
615-A Herndon Avenue
Orlando FL 32803

Dispatch via Fax

Purchase Order		Date	Revision	Page
UCF01-0000202037		06/21/2010		1
Payment Terms	Freight Terms	Ship Via		
Net 30	Destination, Freight Prepay	Best Way		
Buyer	Phone			
Serena Bell	407/823-3886			
Ship To:	United States			

Bill To: 12424 Research Parkway, Suite 300
Orlando FL 32826-3249
United States
407/882-1000

Tax Exempt? Y	Tax Exempt ID: 85-8012703010C-9	Quantity UOM	PO Price	Extended Amt	Due Date
Line-Sch	Item/Description				

1- 1 1300 SGA Orientation Shirts w
Discharge printing on Frt & Back @
\$5.05 ea. & Est #143

1.00 LOT

6,565.00

6,565.00 06/21/2010

Schedule Total

6,565.00

Item Total

6,565.00

Dept# 7130-0013; BL# 124; Category: Promo Items-Clothes /53100000; Account: 731101/Uniforms

PO requested by Rose Mai 407-823-2530

Total PO Amount

6,565.00

This P.O. is expressly made subject to the terms found at:
<http://www.purchasing.ucf.edu> or call (407) 623-2661 for a copy.
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approved in writing by UCF General Counsel.

Copy



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
7/27/2010	1445

Bill To
UCF Student Government

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
UCF01-00002020...	Due on receipt	SS	7/27/2010			
Quantity	Item Code	Description			Price Each	Amount
1,300	Shirts	Orientation Shirts			5.05	6,565.00
		Sales Tax			0.00%	0.00
<div>Dept # 7130-0013</div> <div>P # 202037</div> <div>\$6,565.00</div> <div>Phong Thi Van Mai</div> <div>Received. 7/27/10.</div> <div>ASF BUSINESS OFFICE</div> <div>7/28/10</div> <div>DATE</div>						
					Total	\$6,565.00

The Office of the
STUDENT BODY PRESIDENT

TOPIC: _____ DATE: _____ TIME: _____

Additional T-Shirt Pricing
Summer Large scale ordered.

Real Thread w/ All style shirt

1300 \$5.39/shirt

1800 \$5.23/shirt

Metropolis

1300 \$6.28/shirt

1800 \$6.28/shirt.

* Did not carry All style brand
but an eq. Am. Apparel was
quoted.

Quotes received via phone.



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2009 - 2010

Organization Name SGA Executive		Budget Line or Allocation # 71300013-124	Today's Date 6/9/10	
Initiator (print) [Redacted]	Phone [Redacted]	Advisor (print) Kerry Welch/Christa Coffey	Date of Event	
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature [Signature]	Event Name / Location	
Recommended Vendor Image Depot		Contact Shawn Salyers	(A&SF Business Office Use Only) ENTERED JUN 11 2010	
Address				
City/State/Zip		Phone 407-228-1162		
Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
1	SGA Fall Shirts AStyle Shirts w Discharge Printing	1,800	5.05	9,090.00
Grand Total				\$9,090.00

Justification / Use of item(s)

T-Shirts for distribution to the student body during Fall events.

Benefit to the Student Body

T-Shirts for students to wear to promote UCF.

Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that items and/or services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Officers Workshop. By signing below, you are certifying that you understand these rules and will abide by them.

Authorized Signature (1) [Signature]	Date 6/10/10	Authorized Signature (2) [Signature]	Date 6/10/10	ASF Business Office Signature [Signature]	Date 6/10/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition # R# 230552	P# 202052

APPROVED

ASF Business Office



Purchase Order

University of Central Florida
Orlando Tech Center
12479 Research Parkway
Orlando FL 32826
United States

Vendor: 0000047963
MiPark Marketing Services Inc
Image Depot
615-A Herndon Avenue
Orlando FL 32803

Dispatch via Fax

Purchase Order		Date	Revision	Dispatch via Fax	Page
UCF01-0000202052		06/21/2010			1
Payment Terms	Freight Terms	Ship Via			
Net 30	Destination, Freight Prepay	Best Way			
Buyer	Phone				
Serena Bell	407/823-3886				
Ship To:	United States				

BILL To: 12424 Research Parkway, Suite 300
Orlando FL 32826-3249
United States
407/882-1000

Tax Exempt?	Tax Exempt ID:	Quantity	UOM	PO Price	Extended Amt	Due Date
Y	85-8012703010C-9					
Line-Sch	Item/Description					
1- 1	1800 SGA Fall Shirts w. Discharge printing on Frt & Back @ \$5.05 ea. & Est #142	1.00	LOT	9.090.00	9.090.00	06/21/2010

Schedule Total 9,090.00

Item Total 9,090.00

Dept# 7130-0013; BL# 124; Category: Promo Items-Clothes /53100000; Account: 731101/Uniforms

PO requested by Rose Mai 407-823-2530

Vendor fax 407/228-1165

Total PO Amount

9,090.00

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approved in writing by UCF General Counsel.

Copy



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
7/27/2010	1444

Bill To
UCF Student Government

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
UCF01-00002020...	Due on receipt	SS	7/27/2010			

Quantity	Item Code	Description	Price Each	Amount
1,800	Shirts	SGA Fall Shirts	5.05	9,090.00
		Sales Tax	0.00%	0.00
<div>Dept # 7130-0013</div> <div>P# 202052</div> <div>\$ 9,090.⁰⁰</div> <div>Anong Thi Van Mai</div> <div><i>[Signature]</i></div> <div>ASF BUSINESS OFFICE</div> <div>7/28/10</div> <div>DATE</div>				
			Total	\$9,090.00

Received 7/27/10.

~~[Redacted Signature]~~



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2010 - 2011

Organization Name SGA Executive		Budget Line or Allocation # 71300013-136	Today's Date 9/1/10	
Initiator (print) [REDACTED]	Phone [REDACTED]	Advisor (print) Kerry Welch	Date of Event	
E-Mail Address [REDACTED]@mail.ucf.edu		Advisor Signature [Signature] For	Event Location	
Recommended Vendor CUBCO V52519		Contact	(A&SF Business Office Use Only) ENTERED SEP 01 2010	
Address 605 Commerical Drive				
City/State/Zip Holly Hill, FL 32117		Phone 386-238-4046		
Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
	Gildan G800 5.6 Oz. Ultra Blend 50/50 T-Shirts - White	8,800	1.89	16,632.00
Grand Total				\$16,632.00

Justification / Use of item(s) Gameday Football T-Shirts for the Student Body	APPROVED
Benefit to the Student Body Gameday Football T-Shirts to be handed out to the Student Body. Help students show school spirit at UCF Athletic events.	SEP 02 2010 [Signature]

ASF Business Office
Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that items and/or services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Officers Workshop. By signing below, you are certifying that you understand these rules and will abide by them.

Authorized Signature (1) [Signature]	Date 9/1/10	Authorized Signature (2) [Signature]	Date 9/1/10	ASF Business Office Signature Rose Mari	Date 9/1/2010
Print Name [REDACTED]		Print Name [REDACTED]		Requisition # R#237629 / P#207933	

ASFCU SEP01'10 15:53



Purchase Order

Dispatch via Fax

University of Central Florida

Orlando Tech Center
12479 Research Parkway
Orlando FL 32826
United States

Vendor: 0000052519
Cubco Inc
605 Commercial Drive
Holly Hill FL 32117

Purchase Order	Date	Revision	Page
UCF01-0000207933	09/03/2010		1
Payment Terms	Freight Terms	Ship Via	
Net 30	Destination, Freight Prepay	Best Way	
Buyer	Phone		
Serena Bell	407/823-3886		
Ship To:	United States		

Bill To: 12424 Research Parkway, Suite 300
Orlando FL 32826-3249
United States
407/882-1000

Tax Exempt? Y Tax Exempt ID: 85-8012703010C-9

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	8800 SGA Gameday T-Shirts to be given out at football games @ \$1.89 ea., per quote	1.00	LOT	16,632.00	16,632.00	09/03/2010
Schedule Total					16,632.00	
Item Total					16,632.00	

Dept# 7130-0013; BL# 136; Category: Promo Items-Clothes /53100000; Account: 731101/Uniforms

Notes: SGA promotional for Football Gameday; T-Shirts to be given out at football games free to students

Additional quotes:

Real Threadz price: \$2.30 ea. on 8,800 White Gildan 50/50s with 2 color front, 2 color back
Image Depotz price: \$2.25 ea. on 8,800 White Gildan 50/50s with 2 color front, 2 color back

Ship to:
University of Central Florida
Central Receiving Dept.
16 E Libra Dr.
Attention: Rose Mai
Bldg. 52 Room 215
Orlando, FL 32816-3230
Phone# 407-823-2530

Total PO Amount

16,632.00

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approved in writing by UCF General Counsel.

Copy



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2010 - 2011

9/2/10

SEP 03 10 16:51

Organization Name SGA Executive-Campus Life		Budget Line or Allocation # 71300013-122	Today's Date 9/2/10
Initiator (print) [Redacted]	Phone [Redacted]	Advisor (print) Kerry Welch	Date of Event 9/4/10
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature <i>[Signature]</i>	Event Location THE VENUE

Recommended Vendor **Image Depot**

Address **615-A Herndon Ave**

City/State/Zip **Orlando FL 32803**

Contact **Suzie Salyers**

Phone **407-228-1162**

(A&SF Business Office Use Only)

ENTERED

SEP 03 2010

Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
1	Freshmen Frenzy white with black print t-shirts	500	3.50	1,750.00
2	Freshmen Frenzy black with white print t-shirts	30	4.00	120.00
Grand Total				\$1,870.00

Card Purchase
9/3/2010
Amount: **\$1,870.00**

Justification / Use of item(s)

To promote Freshmen Frenzy

Benefit to the Student Body

Free t-shirt from SGA

Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that items and/or services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Officers Workshop. By signing below, you are certifying that you understand these rules and will abide by them.

Authorized Signature (1) [Redacted]	Date 9/3/10	Authorized Signature (2) [Redacted]	Date 9/3/10	ASF Business Office Signature <i>Rose Mai</i>	Date 9/3/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition #	



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
9/14/2010	1512

Bill To UCF Student Government	Ship To
-----------------------------------	---------

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt		9/14/2010			

Quantity	Item Code	Description	Price Each	Amount
500	Shirts	Freshman Frenzy Shirts White with Freshman Frenzy on front and SGA logo on back sizes: 150S, 250M, 100L	3.50	1,750.00
30	Shirts	Freshman Frenzy Black with Freshman Frenzy on front and SGA logo on back sizes: 10S, 10M, 10L	4.00	120.00
		Sales Tax	0.00%	0.00

\$1,870.00

P-Card Purchase Approval

Cardholder's Signature	<i>[Signature]</i>
Department #	<i>7130-10013</i>
Acct # or PO # (for travel)	<i>131105</i>
P-Card Reference #	<i>[Signature]</i>
Approver's Signature	<i>[Signature]</i>
Date Approved	<i>9/28/10</i>

SG Exec
Uniform/Promo Items

9-28-10

Total \$1,870.00



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2010 - 2011

Organization Name SGA Elections Commission		Budget Line or Allocation # 71300012-114	Today's Date 9/14/10
Initiator (print) [Redacted]	Phone [Redacted]	Advisor (print) Shane Juntunen	Date of Event
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature [Signature]	Event Location
Recommended Vendor Image Depot		Contact Shawn	(A&SF Business Office Use Only) ENTERED SEP 22 2010
Address 615-A Herndon Ave.		Phone 407-228-1162	
City/State/Zip Orlando, FL 32803			

Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
	Election Shirts	800	3.50	
	Sunglass Straps	500	0.99	2,800.00
	Sunglasses	250	0.99	495.00
	Set up for Sunglasses and Sunglass Straps		40.00	247.50
	Estimated Shipping		75.00	80.00
				75.00
			Grand Total	\$3,697.50

PCard Purchase
9/23/2010
[Handwritten notes and signatures]

Justification / Use of item(s)
To effectively market the UCF Fall Student Government Elections
Benefit to the Student Body
Items encouraging SGA voting and engagement

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Authorized Signature (1) [Signature]	Date 9/22	Authorized Signature (2) [Signature]	Date 9/22/10	ASF Business Office Signature [Signature]	Date 9/22/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition # [Redacted]	

MSR07 SEP 22 10 15:21



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2010 - 2011

Organization Name SGA Exec Branch		Budget Line or Allocation # 71300013 - 123	Today's Date 10/19/10
Initiator (print) [Redacted]	Phone	Advisor (print) Kerry Welch	Date of Event 10/25/10
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature <i>[Signature]</i>	Event Location Outside the Student Union
Recommended Vendor Image Dept		Contact Shawn Slayers	(A&SF Business Office Use Only)
Address 6561 NW 18 CT			ENTERED OCT 21 2010
City/State/Zip Plantation, FL 33313		Phone 407-228-1162	

Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
	T-shirts	300	3.50	1,050.00
Grand Total				\$1,050.00

Justification / Use of item(s)
The t-shirts will be used as a giveaway during our Distracted Driving awareness week after students sign the petition against distracted driving.

Benefit to the Student Body
These promo items advertise not texting while driving, so they will benefit students by increasing awareness about distracted driving.

APPROVED
[Signature]
OCT 22 2010

Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that items and/or services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Policies and Procedures. By signing below, you are certifying that you understand these rules and will abide by them.

Authorized Signature (1) [Redacted]	Date	Authorized Signature (2) [Redacted]	Date	ASF Business Office Signature <i>Rose Mai</i>	Date 10/22/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition # R#240867	P#211432

REFUG OCT21 10 14:22



Purchase Order

University of Central Florida

Orlando Tech Center
12479 Research Parkway
Orlando FL 32826
United States

Vendor: 0000047983
MiPark Marketing Services Inc
Image Depot
615-A Herndon Avenue
Orlando FL 32803

Dispatch via Fax

Purchase Order	Date	Revision	Page
UCF01-0000211432	10/25/2010		1
Payment Terms	Freight Terms	Ship Via	
Net 30	Destination, Freight Prepay	Best Way	
Buyer	Phone		
Serena Bell	407/823-3886		
Ship To:	United States		

Bill To: 12424 Research Parkway, Suite 300
Orlando FL 32826-3249
United States
407/882-1000

Tax Exempt? Y Tax Exempt ID: 85-8012703010C-8

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	300 T-shirts-Distracted Driving awareness week, 2 colors imprinted on one side @ \$3.50 ea. & Est #170	1.00	LOT	1,050.00	1,050.00	10/25/2010

Schedule Total 1,050.00

Item Total 1,050.00

Dept# 7130-0013; BL# 123; Category: Promo Items-Clothes/53100000; Account: 731101/Uniforms

PO requested by Rose Mai 407-823-2530
Vendor fax# 407-228-1166

Ship to & Invoice to:
University of Central Florida
4000 Central Florida Blvd
Attention: Rose Mai
Bldg. 52 Room 215
Orlando, FL 32816-3230
Phone# 407-823-2530

Total PO Amount 1,050.00

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<http://www.purchasing.ucf.edu> or call (407) 823-2681 for a copy.
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approved in writing by UCF General Counsel.





615-A Herndon Ave
Orlando, FL 32803

Phone #

407-228-1162

Estimate

Date	Estimate #
10/18/2010	170

Name / Address
UCF Student Government
[REDACTED]

			Project
Description	Qty	Rate	Total
White adult Gildan t-shirts imprinted on one side with a 2 color imprint. sizes: small through XLarge Add \$1.25 per X above X-Large	300	3.50	1,050.00
		Subtotal	\$1,050.00
		Sales Tax (0.0%)	\$0.00
		Total	\$1,050.00



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2010 - 2011

ASFCU OCT21 10:14:25

Organization Name Student Government Association		Budget Line or Allocation # 71300013-125		Today's Date 10/18/10	
Initiator (print) [Redacted]		Phone [Redacted]		Date of Event 11/3/10	
E-Mail Address [Redacted]		Advisor (print) Kerry Welch		Event Location Student Union	
E-Mail Address [Redacted]		Advisor Signature <i>[Signature]</i>		(A&SF Business Office Use Only) ENTERED OCT 21 2010	
Recommended Vendor Image Depot		Contact Suzie Slayers			
Address 615-A Herndon Ave		Phone (407) 228-1162			
City/State/Zip Orlando, FL 32803					
Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total	
	White T-shirts front only, three color imprint	100	4.49	449.00	
Grand Total				\$449.00	
Justification / Use of item(s) To bring attention and interest to a diversity initiatives event on campus. Benefit to the Student Body Using SGA funds to give back to the student body and inform them of a diversity event. APPROVED OCT 22 2010					
Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that the services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Officers Workshop. By signing below, you are certifying that you understand these rules and will abide by them.					
Authorized Signature (1) [Redacted]	Date [Redacted]	Authorized Signature (2) [Redacted]	Date [Redacted]	ASF Business Office Signature <i>[Signature]</i>	Date 10/21/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition # 24240880	P#



615-A Herndon Ave
Orlando, FL 32803

Phone #

407-228-1162

Estimate

Date	Estimate #
10/18/2010	167

Name / Address
UCF Student Government XXXXXXXXXX

			Project
Description	Qty	Rate	Total
Adult White Gildan t-shirts with 3 color imprint on front sizes: small through Xlarge Add \$1.25 per X above the size of Xlarge	100	4.49	449.00
Subtotal			\$449.00
Sales Tax (0.0%)			\$0.00
Total			\$449.00

ORACLE[myUCF](#)[Home](#)[Worklist](#)[Add to Favorites](#)[Sign out](#)

Receipt Saved Successfully

You have saved receipt # 0000031675 containing the following items:

Line	Item Description	Received Amount	Received Qty	Reject Qty	Accept Qty
1	8800 SGA Gameday T-Shirts to be given out at football games @ \$1.89 ea., per quote	16632.00000	1.0000		1.0000

[Return to Manage Requisitions](#)[Return to Receiving](#)



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2009-2010

pdg Est #

FY109-10

12513

Organization Name SGA Exec Branch		Budget Line or Allocation # 71300013 - 120		Today's Date 1/27/10	
Initiator (print) [Redacted]		Phone [Redacted]		Advisor (print) Kerry Welch	
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature <i>[Signature]</i>		Event Name / Location	
Recommended Vendor Image Depot		Contact Shawn Slayers		ENTERED FEB 11 2010 (A&SF Business Office Use Only)	
Address 6561 NW 18 CT					
City/State/Zip Plantation, FL 33313		Phone 407.228.1162			
Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total	
0001	Shirts	16	10.75	172.00	
		5	10.75	\$53.75	
PCard Purchase Date Ordered: <i>[Signature]</i> Cardholder: <i>[Signature]</i> Purchase Amount: <i>\$172.00</i> <i>+53.75</i>					
Grand Total				\$172.00	
Justification / Use of item(s) Shirts to identify the SGA street team when they are out-tabling.					
Benefit to the Student Body Students will be able to clearly identify Street Team member and get information about upcoming SGA events and benefits to them.					

Only those Finance Officers on the ASF Business Office's Authorized Signature List may sign below, and only those Student Organizations registered with the Office of Student Involvement may request funds for purchases. All purchase requests should be made 2 weeks prior to the time that items and/or services are required, and must follow all guidelines set forth by the Student Government Finance Code and the A&SF Business Office's Financial Officers Workshop. By signing below, you are certifying that you understand these rules and will abide by them.

Authorized Signature (1) [Redacted]	Date 1/28/10	Authorized Signature (2) [Redacted]	Date 2/10/10	ASF Business Office Signature <i>Rose Mai</i>	Date 2/18/10
Print Name [Redacted]		Print Name [Redacted]		Requisition #	



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
2/8/2010	1177

Bill To
UCF Student Government

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	SS	2/8/2010			

Quantity	Item Code	Description	Price Each	Amount
16	Shirts	Red adult t-shirts screen printed with Team logo on front & Street Team 10 and name on back. sizes: 12S, 4M	10.75	172.00
		Sales Tax	0.00%	0.00

\$172.00

P-Card Purchase Approval

Cardholder's Signature: *[Signature]*

Department #: *71307-0013*

Acct # or P-Card # (for travel): *731101*

P-Card Reference #: *[Signature]*

Approver's Signature: *[Signature]*

Date Approved: *5/11/10*

Janice Dai
SG Exec
cloth/uniform
Promo Items

Total			\$172.00	
-------	--	--	----------	--



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
4/2/2010	1275

Bill To
UCF Student Government

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	SS	4/2/2010			

Quantity	Item Code	Description	Price Each	Amount
5	Shirts	Red adult t-shirts screen printed with Street Team logo on front. sizes: 3S, 1M, 1L	10.75	53.75
		Sales Tax	0.00%	0.00
<div><div><div><div>\$53.75</div><div>P-Card Purchase Approval</div><div>Cardholder's Signature: <i>[Signature]</i></div><div>Department #: <i>7130-0013</i></div><div>Acct # or PO # (for travel): <i>731101</i></div><div>P-Card Reference #: <i>[Signature]</i></div><div>Approver's Signature: <i>[Signature]</i></div><div>Date Approved: <i>4/50/10</i></div></div><div><i>SG EXEC</i> <i>Cloth/Uniforms</i> <i>Promo Items</i></div></div></div>				
Total				\$53.75



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2009 - 2010

poly Est #

Organization Name SGA Executive Branch		Budget Line or Allocation # 71300013-121	Today's Date 1/21/10	
Initiator (print) [Redacted]	Phone [Redacted]	Advisor (print) Kerry P. Welch	Date of Event 1/29/10	
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature <i>[Signature]</i>	Event Name / Location SGA Knightmare T shirt / Tulsa Game	
Recommended Vendor Image Depot		Contact Shawn	(A&SF Business Office Use Only) ENTERED JAN 29 2010	
Address 625 Herndon Avenue		Phone (407) 673-3777		
City/State/Zip Orlando, FL 32803				
Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
1	SGA Knightmare T Shirts 3.75 Each	500	3.75	1,875.00
Grand Total				\$1,875.00

Justification / Use of item(s) To benefit the student body by promoting basketball and providing a basketball game day product that brands SGA.	APPROVED <i>[Signature]</i> MAR 23 2010
Benefit to the Student Body Increasing athletic spirit by promoting a student section to wear a shirt and cheer for the team in.	

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Authorized Signature (1) [Redacted]	Date 1/29/10	Authorized Signature (2) [Redacted]	Date 1/29/10	ASF Business Office Signature <i>[Signature]</i>	Date 1/29/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition # R#223416 / P#195546	



Purchase Order

University of Central Florida
Orlando Tech Center
12479 Research Parkway
Orlando FL 32826
United States

Vendor: 0000047983
MiPark Marketing Services Inc
Image Depot
615-A Herndon Avenue
Orlando FL 32803

Dispatch via Fax

Purchase Order	Date	Revision	Page
UCF01-0000195546	03/24/2010		1
Payment Terms	Freight Terms	Ship Via	
Net 30	Destination, Frt. Prepay & Add	Best Way	
Buyer	Phone		
Serena Bell	407/823-3886		
Ship To:	United States		

Bill To: 12424 Research Parkway, Suite 300
Orlando FL 32826-3249
United States
407/882-1000

Tax Exempt? Y **Tax Exempt ID:** 85-8012703010C-9

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	500 Knightmare T-Shirt @ \$3.75 ea. i estimate # 1169	1.00	LOT	1,875.00	1,875.00	03/24/2010

Schedule Total 1,875.00

Item Total 1,875.00

Dept# 7130-0013; BL# 121; Category: Promo Items-Clothes /53100000; Account: 731101/Uniforms

Ship to:
University of Central Florida
Central Receiving Dept.
16 E. Libra Dr.
Attention: Rose Mai
Bldg. 52 Room 215
Orlando, FL 32816-3230
Phone# 407-823-2530

Vendor fax 407/228-1165

Total PO Amount 1,875.00

This P.O. is expressly made subject to the terms found at:
<http://www.purchasing.ucf.edu> or call (407) 823-2661 for a copy.
Any and all vendor terms are invalid unless
approved in writing by UCF General Counsel.

Copy



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
2/1/2010	1169

Bill To
UCF Student Government

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	SS	2/1/2010			
Quantity	Item Code	Description			Price Each	Amount
500	Shirts	Black adult t-shirts screen printed with Swirl on front and Cape on back. sizes: 125S, 200M, 125L, 50XL Sales Tax			3.75 0.00%	1,875.00 0.00
<div>APR 21 2010</div> <div>Dept # 7130 - 0013</div> <div>P# 195546</div> <div>\$1,875.00</div> <div>Huong Thi Vu Khai</div> <div>Ed Leinh</div> <div>ASF BUSINESS OFFICE</div> <div>4/6/10</div> <div>DATE</div>						
					Total	\$1,875.00



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2009 - 2010

pdg Est #

m/gata

22

Organization Name SGA Exec Branch		Budget Line or Allocation # 71300013-120	Today's Date 2/16/10
Initiator (print) [Redacted]	Phone	Advisor (print) Kerry Welch	Date of Event
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature <i>[Signature]</i>	Event Name / Location
Recommended Vendor Image Depot		Contact Shawn Slayers	(A&SF Business Office Use Only) ENTERED MAR 01 2010
Address 6561 NW 18 CT			
City/State/Zip Plantation, FL 33313		Phone 407.228.1162	

Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
0003	Silicone Wristband (Bleed Blk Gold) - <i>Inv 1262</i>	500	0.87	<i>450.00</i> 435.00
0004	Bleed Blk & Gold Shirts - <i>Inv 1224</i>	500	3.25	<i>\$1625.00</i> 1,625.00
0005	I Love UCF Shirts - <i>Inv 1263</i>	500	2.75	<i>1375.00</i> 1,375.00
0006	Silicone Wristband (I Love UCF) - <i>Inv 1261</i>	500	0.87	<i>450.00</i> 435.00
			Grand Total	\$3,870.00

PCard Purchase
Date Ordered: *4/22/10*
Cardholder: *[Signature]*
Amount: *\$450.00*

Justification / Use of item(s)
SGA event promotional items, used as prizes, give-a-ways and at tabling. Will promote the awareness of SGA and its contributions.

Benefit to the Student Body
These promo items can be used by students as an effective tool when studying, meanwhile promoting the awareness of beneficial SGA events.

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Authorized Signature (1) [Redacted]	Date 2/18/10	Authorized Signature (2) [Redacted]	Date 3/1/10	ASF Business Office Signature <i>Ruze Muri</i>	Date 3/1/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition #	



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
3/3/2010	1224

Bill To
UCF Student Government

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	SS	3/3/2010			
Quantity	Item Code	Description			Price Each	Amount
500	Shirts	Black adult cotton t-shirts screen printed with Bleed Black & Gold on front. sizes: 150S, 175M, 125L, 50XL Sales Tax			3.25 0.00%	1,625.00 0.00
<div><div><div>\$1,625.00</div><div>P-Card Purchase Approval</div><div>Cardholder's Signature <u>[Signature]</u></div><div>Department # <u>7130-001</u></div><div>Acct # or PO # (for travel) <u>731101</u></div><div>P-Card Reference # <u>[Signature]</u></div><div>Approver's Signature <u>[Signature]</u></div><div>Date Approved <u>6/18/10</u></div></div><div>diao SG Exec uniforms/clothes Promo Items</div></div>						
Total						\$1,625.00



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
3/25/2010	1263

Bill To
UCF Student Government

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	SS	3/25/2010			
Quantity	Item Code	Description			Price Each	Amount
500	Shirts	White adult t-shirts screen printed with "I Love UCF" sizes: 150S, 175M, 125L, 50XL Sales Tax			2.75 0.00%	1,375.00 0.00
<div><p>\$1,375.00</p><p>P-Card Purchase Approval</p><p>Cardholder's Signature: <i>[Signature]</i></p><p>Department #: <i>1030-0013</i></p><p>Acct # or PO # (for travel): <i>731104</i></p><p>P-Card Reference #: <i>[Signature]</i></p><p>Approver's Signature: <i>[Signature]</i></p><p>Date Approved: <i>4/30/10</i></p></div>					<i>SG Exec</i> <i>clothe/uniform</i> <i>Promo Items</i>	
Total					\$1,375.00	

2010 FEB 8 23



University of Central Florida
Activity & Service Fee Business Office
Purchase Request Form
FY 2009 - 2010

Organization Name SGA Elections Commission		Budget Line or Allocation # 71300012 - 113	Today's Date 3/1/10
Initiator (print) [Redacted]	Phone [Redacted]	Advisor (print) Shane Juntunen	Date of Event
E-Mail Address [Redacted]@mail.ucf.edu		Advisor Signature 	Event Name / Location SGA Presidential Elections
Recommended Vendor Image Depot		Contact Suze or Shawn	(A&SF Business Office Use Only)
Address 615-A Herndon Ave			ENTERED MAR 17 2010
City/State/Zip Orlando, FL 32803		Phone 4072281162	

Item #	Description - Attach all quotes and/or any documentation	Quantity	Unit Price	Total
	Black T-shirts screen printed with Election 2010 Pop Art on front	1,080	3.25	3,510.00
Grand Total				\$3,510.00

Justification / Use of item(s) Promote the Student Government Presidential Elections at the unbiased Election Commission tent.	APPROVED MAR 23 2010
Benefit to the Student Body Provide promotional material to the study body with an incentive to voting in the election.	

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Authorized Signature (1) 	Date 3/1/10	Authorized Signature (2) 	Date 3/10/10	ASF Business Office Signature Roze Mai	Date 3/17/2010
Print Name [Redacted]		Print Name [Redacted]		Requisition # R#223411	P#195538



Purchase Order

Dispatch via Fax

University of Central Florida

Orlando Tech Center
12479 Research Parkway
Orlando FL 32826
United States

Vendor: 0000047983
MiPark Marketing Services Inc
Image Depot
615-A Herndon Avenue
Orlando FL 32803

Purchase Order	Date	Revision	Page
UCF01-0000195538	03/23/2010		1
Payment Terms	Freight Terms	Ship Via	
Net 30	Destination, Frt. Prepay & Add	Best Way	
Buyer	Phone		
Serena Bell	407/823-3886		
Ship To:	United States		

Bill To: 12424 Research Parkway, Suite 300
Orlando FL 32826-3249
United States
407/882-1000

Tax Exempt? Y Tax Exempt ID: 85-8012703010C-9

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	1080 Election 2010 Shirt for SGA Presidential Election @ \$3.25 ea. estimate # 1197	1.00	LOT	3,510.00	3,510.00	03/23/2010

Schedule Total 3,510.00

Item Total 3,510.00

Dept# 7130-0012; BL# 113; Category: Promo Items-Clothes /53100000; Account: 731101/Uniforms

Ship to:
University of Central Florida
Central Receiving Dept.
16 E. Libra Dr.
Attention: Rose Mai
Bldg. 52 Room 215
Orlando, FL 32816-3230
Phone# 407-823-2530

Vendor fax 407/228-1165

Total PO Amount 3,510.00

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approved in writing by UCF General Counsel.

Copy



615-A Herndon Ave
Orlando, FL 32803

Phone # 407-228-1162
Fax # 407-228-1165

Invoice

Date	Invoice #
2/22/2010	1197

Bill To
UCF SGA Election Committee

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	SKS	2/22/2010			

Quantity	Item Code	Description	Price Each	Amount
1,080	Shirts	Black adult cotton t-shirts screen printed with Election 2010 art on front. sizes: 300S, 380M, 200L, 200XL Out-of-state sale, exempt from sales tax	3.25	3,510.00
			0.00%	0.00
<p>Dept # 7130-0012 P# 195538</p> <p>\$ 3,510.00</p> <p>Phong Thi Van Mai</p> <p>Ed R. R. R.</p> <p>ASF BUSINESS OFFICE</p> <p>4/7/10</p> <p>DATE</p>				

Total \$3,510.00

From: josh abolafia
To: SGA [REDACTED]
Date: Wednesday, October 13, 2010 5:13 PM
Subject: Re: T-Shirt pricing- UCF SGA

Hey, I appreciate the email and I would love to help your organization out! I can have the shirts ready with in 1 week from the time you place the order. In order to save some money, the cheapest shirts to print on are going to be White Gildan cotton T's:

250 @ \$3.25 per unit

500 @ \$3.00 per unit

That price is for white shirts, one side, two colors, and if you provide the artwork. We have graphic artists in house that can create any image from scratch, and prices range from \$50 for basic basic art, up to \$150 or \$200 for custom logo designs.

Our office is located in Coral Springs (South Florida) so we will also need to charge a shipping fee, or depending when you need the shirts by I can deliver them in person over the weekend (for free). Let me know how I can help. Also just out of curiosity...How did you get my contact info? I haven't gotten much UCF orders since I graduated in May, hows is SGA?

Josh Abolafia
joshabolafia@yahoo.com
C:(954)658-5198
O:(954)957-9214
DPR Incorporated
www.dpr-ink.com

Graphics not done until
10/20, shirt delivery was need
by 10/22 so this vendor was
not an option due to one week
turn around and location of
vendor.

From: SGA [REDACTED] <sga_[REDACTED]@mail.ucf.edu>
To: Joshabolafia@yahoo.com
Sent: Wed, October 13, 2010 4:01:06 PM
Subject: T-Shirt pricing- UCF SGA

Hi Josh,